

## The Society of Resource Geology

effective since 26 April, 2019

The Society of Resource Geology (SRG) establishes its Privacy Policy as follows in order to best protect and properly treat your personal information. Proper collection, protection and maintenance of information shall be applied to your identifiable information and also associated information that you provide to us, such as gender or affiliation with your personal consent. In this Policy, the term 'personal information' means both identifiable and associated information.

- **1. Legal compliance**

SRG strictly complies with the Act on the Protection of Personal Information and relevant laws and regulations in treating personal information. SRG also complies with the GDPR (General Data Protection Regulation) for information obtained from the residents in the EEA (European Economic Area).

- **2. Coverage**

This Privacy Policy applies to Members, participants of SRG annual meetings and other programs organized by SRG, SRG website visitors, vendors in contractual relationship with SRG, and SRG secretariats, when dealing with SRG activities.

- **3. Updates of this Policy**

This Policy is subject to change without notice when the legal requirements on protection of personal information change or for other reasons. However, all such modifications are to be released publicly through our Website to become effective on the day of first posting. Updated Privacy Policy will apply to personal information held and managed by SRG, unless it violates the relevant laws and regulations or your personal consent. The authorization and modification of this Policy are decided by the Councilors' meeting of SRG.

- **4. Collection of personal information**

SRG collects personal information only to the extent necessary to achieve its purposes of use in fulfillment of SRG service. When collecting personal information, we will clarify the purpose and upon your personal consent, we will receive your information (e.g. registration) for us to manage and use the information. In order to achieve SRG goals, we

may outsource the management of personal information partially or wholly to third-party vendors, in which case, SRG will include the observance of this Privacy Policy in the contract.

- **5. Personal information**

SRG collects information identifiable such as names, contact addresses (e.g. e-mail) and additionally age, gender, countries and areas of residence or statistical data. Some tasks require passport information. When accessing our Website, in order to improve our service, we may automatically collect browser information (what browser was used to access SRG and associated websites), referer (information of from where a certain URL was accessed), cookie (record of SRG and associated Websites stored on user's browser; user may enable/disable this function), or IP address (area of access is identifiable).

- **6. Use of personal information**

SRG uses personal information only to the extent necessary to achieve the following purposes:

1. To manage and administer registration, abstract submission, session proposals to SRG annual meetings and other meetings hosted or co-hosted by SRG (individuals registering, submitting abstracts or proposing sessions will be able to search and find personal information of other ID holders of SRG);
2. To conduct SRG activities such as exchanging information within each Science Section (restricted to SRG Members only);
3. To conduct SRG administrative activities such as the collection of Member fees, Election of Councilor Members, Awards, and all the Committee activities;
4. To publish the journal of SRG, from accepting paper submissions, reviews, editing to publishing;
5. To achieve other SRG goals.

SRG may provide or use personal information for other purposes than the above in case of the following:

6. By the requirements of laws and regulations;
7. Upon prior consent of the person who has provided his/her personal information;
8. When deemed necessary to disclose in order to protect a person's life, body, or property, and in which the consent of the person is difficult to be obtained;
9. Cases in which the handling of personal information is specially necessary for improving public health or promoting the sound growth of children and in which the consent of the person is difficult to be obtained;

10. Cases in which it is necessary to cooperate with a state organ or a local government in executing the affairs prescribed by laws and regulations and in which notifying the person of the purpose of use may impede the execution of the affairs.

- **7. Management of personal information**

SRG will endeavor to maintain and manage the contents of the collected personal information to be correct and up-to-date regardless of whether they are of SRG Members or non-Members.

SRG applies appropriate security management measures to personal information maintained and managed by SRG against data destruction, falsification, or loss regardless of whether they are of SRG Members or non-Members. SRG will establish procedures in the case of an emergency of the data protection and management to be followed from the stage of recognition, notification to solving the problem.

- **8. Retention of personal information**

SRG will retain your personal information for a time period clearly justified for the purpose of SRG activities or for the length of applicable legal requirements. Personal information data past this period will be erased or be made unidentifiable.

- **9. Responding to your requests for disclosure, correction, suspension of personal information use**

Under the provision of the laws and regulations, the requests to SRG to disclose, correct or suspend personal information maintained and managed by SRG will be properly and promptly responded to the best we can after authentication of the person who made the request.

- 1. Information disclosure**

When a person makes a request for notification on the purposes of use of personal information or a disclosure of personal information for him/herself, SRG promptly notifies or discloses in accordance with the prescribed procedure. We will explain if we cannot comply with your request.

- 2. Corrections**

When a person makes a request to correct, add or partially delete (hereafter called 'correction') personal information, SRG promptly makes the correction in accordance with the prescribed procedure. We will explain if we cannot comply with your request.

### **3. Suspension of use**

When a person makes a request to suspend or terminate use, or disallow transfer to third-party vendor (hereafter called 'suspension of use') of his/her personal information, SRG promptly makes the suspension of use in accordance with the prescribed procedure. We will explain if we cannot comply with your request.

- **10. SRG contact on this Privacy Policy**

All inquiries or requests to SRG on its protection of personal information and Privacy Policy are kindly requested to contact SRG Secretariat.